

**Procedure followed in decision making process including channels of supervision and accountability**

**Name of Unit :Thiruvananthapuram City**

Subject/Issue/Event dealt with	Channels of Supervisors		Norms set by it for discharge of functions	Rules/Regulations/ Instructions/Manuals/Records used by officers for discharging its functions	Statement of categories of documents that are held by or under control	Any Other Information
	Action taken Officer (Designation)	Supervisory Officers designation				
Law & Order, Traffic	Dy. Commissioner of Police L&O	Commissioner of Police				
Administration & Crimes	Dy. Commissioner of Police Administration	Commissioner of Police				
Investigation of very sensational crime cases, SC/ST Cases, Disposal of petitions, VIP duty, KLA duty. L/O duty, Sanctoining of Mike Order Permission	Asst. Commissioner of Police	Dy. Commissioners of Police		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS	Cash Book, Govt. Property Register, Stamp Account Register, Petition Register, Current Register, Inward Register	Contonment Sub Division
Investigation of very sensational crime cases, SC/ST Cases, Disposal of petitions, VIP duty, KLA duty. L/O duty, Sanctoining of Mike Order Permission	Asst. Commissioner of Police	Dy. Commissioners of Police		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS	Cash Book, Govt. Property Register, Stamp Account Register, Petition Register, Current Register, Inward Register	Sanghumugham Sub Division
Investigation of very sensational crime cases, SC/ST Cases, Disposal of petitions, VIP duty, KLA duty. L/O duty, Sanctoining of Mike Order Permission	Asst. Commissioner of Police	Dy. Commissioners of Police		IPC, CrPC, KP ACT, MV ACT& SPECIAL AND LOCAL LAWS	Cash Book, Govt. Property Register, Stamp Account Register, Petition Register, Current Register, Inward Register	Cyber City Kazhakuttam

Investigation of very sensational crime cases, SC/ST Cases, Disposal of petitions, VIP duty, KLA duty. L/O duty, Sanctoining of Mike Order Permission	Asst. Commissioner of Police	Dy. Commissioners of Police		IPC, CrPC, KP ACT, MV ACT & SPECIAL AND LOCAL LAWS	Cash Book, Govt. Property Register, Stamp Account Register, Petition Register, Current Register, Inward Register	Fort Sub Division
Traffic Supervision	Asst. Commissioner of Police	Dy. Commissioner of Police L/O & Traffic				City Traffic North
	Asst. Commissioner of Police	Dy. Commissioner of Police L/O & Traffic				City Traffic South
Investigation of Sensational and Important cases	Asst. Commissioner of Police	Dy. Commissioner of Police, Admn				Crime Dett.
						Narcotic Cell
All the administrative works and supervision of the AR Camp	Commandant					Armed Reserve
Controlling and maintenance of police vehicles in Tvpm City	Motor Transport Inspector					Armed Reserve
Law & Order duty, KLA, Night Panther Patrolling, Supervision duty of Police Stations	SHO of Police Station	Asst. Commissioner of Police,		IPC, CrPC, KP ACT, MV ACT & SPECIAL AND LOCAL LAWS	Petition Register, Cash Book, CI Crime Ledger, Process Register, Govt. Property Register	

	Circle Inspector of Police	Asst. Commissioner of Police, Control Room				Control Room
	Circle Inspector of Police					Women Cell